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**YAF Chapter Training Seminar**

January 25 and 26, 2019

Reston, VA

**FAQs**

***When should I arrive?***

Students should arrive on Thursday, January 24, and head straight to the Sheraton Hotel in Reston, VA. Registration will take place from 8:00 a.m. to 8:55 a.m. on Friday, January 25 at Young America’s Foundation headquarters in Reston, VA.  You should arrive no later than 8:45 a.m., because the program will begin promptly at 9:00 a.m. Young America’s Foundation will offer a shuttle from the Sheraton Hotel at 8:20 a.m. Friday morning. If you are arriving by car Friday morning, please plan to drive straight to our headquarters, located at 11480 Commerce Park Drive, 6th Floor, Reston, VA 20191.

***What time does the seminar end?***

The closing speaker will end around 4:00 p.m. on Saturday, January 26. Departure from the conference will take place on Saturday, January 26. While Saturday night is not included in your hotel stay, we have a limited number of rooms available for those traveling **long distances**.

***Is travel assistance available?***

While travel assistance is never guaranteed, Young America’s Foundation will gladly consider all completed requests.

Travel assistance may be available on a case-by-case basis for those with financial need. If you have financial need, please email a brief essay (no more than a page) to travel@yaf.org that includes:

* Language regarding your financial need
* What you hope to gain by attending the conference
* Your travel plans
* The expected amount of your travel plans and the amount you are requesting. (For example, “Expected travel costs from LAX to IAD $500. I am requesting $200 in assistance.”)

We will **not** consider your request until we receive this **completed** essay. Travel assistance essays are due January 15, 2019.

***Can I sponsor a student to attend this program?***

Yes!  Your generous tax-deductible gift of $1700 will allow Young America's Foundation to host a student at this program who could not otherwise attend.  For more information about these and other sponsorship opportunities, please contact Young America's Foundation Development Officer, Haley Jones, at hjones@yaf.org or 800-USA-1776.

***To which airport do I fly?***

You should fly to Washington Dulles International Airport (IAD).  The Sheraton offers guests a complimentary shuttle to and from the airport.  An alternate option is to arrive at Washington Reagan National (DCA) and take the metro, but this will add about an hour and a half to your travel time.  You would take the metro to the Wiehle-Reston East Metro Station at the end of the Silver Line.  Our headquarters is about a 10-minute walk from the station.

***How will I get to and from the airport and the conference?***

If you fly to Washington Dulles International Airport (IAD), you can take the Sheraton Hotel’s complimentary shuttle; please call the hotel concierge at (703) 620-9000 for more details.  If you fly to Reagan National (DCA), you can take the metro to the Wiehle-Reston East Metro Station at the end of the Silver Line.  Our headquarters is about a 10-minute walk from the station.

***What is the cost to attend?***

All attendees must be a member of a YAF chapter. This program is free to attend. This includes two nights at a Reston hotel, conference tuition, materials, and up to 5 meals (Friday lunch, and dinner, Saturday breakfast, lunch, and an **optional** dinner Saturday).  Generous supporters of Young America’s Foundation have made this program possible. Therefore, you are **required** to attend all the sessions and abide by all the rules outlined in the responsibility pledge you will receive prior to the conference.

***What is the dress code for this conference?***

The dress code for the event is as follows:

Friday and Saturday’s daytime sessions:

·       Business casual clothing such as slacks and polo shirts, button-up shirts, sweaters, etc.

·       Denim and shorts are **not** allowed.

Dinner Banquet on Friday evening:

·      Men should wear a jacket and a tie (Nice slacks, a collared shirt, and a sports jacket work great)

·      Women should wear a suit or a dress.   (A skirt and dressy top work great)

·      Denim and shorts are **not** allowed.

***What are the activities during the conference****?*

Friday afternoon features introductions, speakers, and question-and-answer sessions, followed by a dinner banquet that evening.  Saturday features more speakers, discussions, and breakout sessions.  All seminar sessions will take place in Dale Phelon Hall at Young America’s Foundation headquarters.

***How will I get from the hotel to the conference?***

Young America’s Foundation will provide transportation from the hotel to the conference and back for those without a vehicle.  If you drove to the conference, we encourage you to drive to our headquarters (it’s less than half a mile!) and we will validate your parking.

***What are the living arrangements?***

Students will have one or two roommates of the same sex for Thursday and Friday nights at the hotel.  The registration form includes a question where you can request a roommate, and we will do our best to accommodate your requests.

***What are the terms and conditions of the seminar?***

a) I understand that I am applying for a limited amount of space at this seminar and that my application is subject to confirmation.  I will be notified within two weeks of submitting my application whether I have been accepted to the seminar.

b) I must attend all sessions of the YAF Chapter Training Seminar. If I do not attend all functions, I will be charged the full cost of the seminar, including the hotel, food, and conference costs.

c) Except in case of emergency, I must notify Young America’s Foundation by January 11, 2019 at 5:00 p.m. EST of my inability to attend.

d) I understand I will be assigned roommates for the conference. I may request preferred roommates of the same sex, but there is a chance I may not be able to room with them.

e) I agree to abide by all rules and instructions of Young America’s Foundation and to obey all laws.  I agree to notify Young America’s Foundation’s staff immediately if a problem arises during the conference.

f) Young America's Foundation uses real photos, videos, and quotes from students for promotional purposes and to advance its mission. By attending this program, I consent to the use of my photo, written evaluation statements, and video in any Young America's Foundation materials.

G.) I understand that the words, statements, and images that I post on social media or send through private forms of communication may reflect on YAF and the Conservative Movement as a whole. I understand that during the seminar, YAF is monitoring participants social media posts, including but not limited to, posts on Facebook, Twitter, and Group Me. I understand that by posting, or sending, inappropriate words, statements, or images (as determined by YAF), I may be removed from the seminar, in which case I will be liable to pay the $1,700 program cost.