



## THE NATIONAL JOURNALISM CENTER

### Job Listings and Openings

December 2009

Here are just a sampling of jobs in journalism around the Washington, D.C. area. For up-to-date job postings, check out places like [www.journalismjobs.com](http://www.journalismjobs.com), [www.mediabistro.com](http://www.mediabistro.com), [www.conservativejobs.com](http://www.conservativejobs.com), and more!

## Featured Jobs & Fellowships

### [Koch Associate Program](#)

NJC Posted: November 2, 2009

Posting Expires: March 1, 2010

**Company:** Charles G. Koch Charitable Foundation

**Description:** The Koch Associate Program is a challenging job opportunity for professionals who are passionate about free-market ideas, and want to become more effective at advancing liberty throughout their careers. The Charles G. Koch Charitable Foundation's aim is to develop the capabilities of each Associate through the program by providing management training, professional development, and the knowledge and skills necessary to achieve their career potential.

**To Apply:** <http://www.cgkfoundation.org/associate-program/application-requirements/>

### [Sales Assistant – Book Publishing](#)

NJC Posted: December 10, 2009

**Company:** Regnery Publishing

**Description:**

Leading publisher of conservative books seeks Sales Assistant to support Director of Sales and Custom Publishing, with responsibility for the opening and servicing of new and established Special Sales accounts. Must have 2+ years of related experience, demonstrate superior organizational, customer service, and communication skills, and possess a solid knowledge of Excel, Outlook, and Word. Conveniently located on Capitol Hill, near Union Station.

**To Apply:** Send cover letter and resume to John Lalor at [jlalor@eaglepub.com](mailto:jlalor@eaglepub.com)

## Writing/Editing/Reporting

### [Deputy Editor, TheAtlantic.com](#)

NJC Posted: December 7, 2009

**Company:** Atlantic Media Company

**Description:** TheAtlantic.com is looking for a deputy editor to oversee a range of critical duties across the site. Main responsibilities: **Content:** supervise day-to-day operations of the site's

seven channels: business, politics, culture, society, international, science/tech, food/drink; **Quality Control:** serve as second set of eyes on headlines and desks, and read blog posts after they're put online to ensure clarity and high standards; **Editorial Development:** work with partner sites (Yahoo, CBS, etc) to provide them with Atlantic content and to display their content on our site; **Management:** oversee junior staff and interns, providing direction on a range of editorial matters; and **Editing:** supervise periodic web packages on topics ranging from health care to energy & environment to the future of cities. Also, edit and prepare for publication a few 800- to 1,200-word dispatches each week. The ideal candidate has at least seven years of journalism experience, mostly online. You're detail-oriented and entrepreneurial, and you have a strong work ethic and a sense of humor. You can copy edit, line edit, write headlines, rewrite a story, choose a photo, write a caption. You're a news junkie who knows Washington. You bring to the site an impatience for excellence. This job reports to the Editorial Director, TheAtlantic.com. It is full-time and based in Washington.

**To Apply:** Visit <http://www.atlanticmediacompany.com/careers/index.html>

### **Food Channel Producer – TheAtlantic.com**

**NJC Posted:** December 7, 2009

**Company:** Atlantic Media Company

**Description:** TheAtlantic.com is seeking an editor/producer for the Atlantic Food Channel, a Web site featuring original reporting, recipes, and opinion from respected chefs, home cooks, farmers, artisans, and winemakers, authorities on food policy and nutrition, and fresh voices on sustainability, food activism, and cooking for the joy of it. The ideal candidate is detail-oriented, with a background in both print and online media, and strong communication and interpersonal skills. You should be able to edit thoroughly and quickly and write snappy, attention-grabbing headlines. A grounding in news and policy reporting, passion for food and sustainability issues, and familiarity with print and online food publications are also essential. Responsibilities include: working with Atlantic senior editor Corby Kummer to shape the vision of the site and maintain its editorial standards and integrity; managing a roster of 50+ contributors, including assigning, revising, and scheduling posts; Preparing 4-6 articles per day for publication, including copy editing, formatting pages and slideshows in HTML, finding and editing photos, and writing headlines and summaries

**To Apply:** Visit <http://www.atlanticmediacompany.com/careers/index.html>

### **Writer/Associate Editor**

**NJC Posted:** November 3, 2009

**Company:** Atlantic Media Company

**Description:** The Atlantic Wire, an opinion aggregation site affiliated with TheAtlantic.com, is looking for a Web-savvy writer to cover debates around the major news stories of the day. The Atlantic Wire is a fast-paced site that tracks and analyzes opinion journalism from across the spectrum and from all outlets. The ideal candidate is a journalist well-versed in the world of bloggers, op-ed writers, and TV pundits. You write quickly and accurately on major events in politics, business and international affairs. We also value fluency in culture, technology, and any other field where major debates take place. Our mission is to focus on the news and to grow rapidly into a major Web destination for news and opinion. Duties include: identifying, pitching and writing 4-6 posts a day at a high level of editorial quality consistent with the style of the site; writing Twitter-length updates; and assisting with the

maintenance of our content tagging system. We also value basic photo-editing ability, and a collaborative, flexible attitude. This job reports to the executive editor the Atlantic Wire, is full-time, and is based in Washington, D.C.

**To Apply:** Visit <http://www.atlanticmediacompany.com/careers/index.html>

### **[Newscaster \(0810108011 RPEA\)](#)**

**NJC Posted:** December 7, 2009

**Company:** National Public Radio

**Description:** Prepares and voices newscasts and headlines; develops ideas for spot news coverage; coordinates with producers and editors about coverage plans. Ability to work across all platforms.

**Education:** Bachelor's degree or equivalent combination of education and experience.

**Required:** A minimum of 5 years' broadcasting experience at the national or major-market level. Excellent on-air delivery and writing skills that are consistent with NPR's sound and journalistic style. Strong radio production skills. Ability to work quickly and efficiently under deadline pressure. Ability to work efficiently with the latest technology and workflow processes. Proven editorial judgment and decision making on national and international news. Experience maintaining high journalistic standards under deadline pressure, including standards of objectivity, balance and fairness. Ability and willingness to work rotating shifts, including overnights and weekends. Proven ability to consistently work well with others, demonstrating at all times respect for the diverse constituencies at NPR and within the public radio system. Ability and willingness to travel. Ability to relocate. In the future, NPR may choose to transfer employees to other geographic locations. Severance provisions of the AFTRA collective bargaining agreement will apply should you choose not to accept a transfer.

**Preferred:** Experience in online journalism. Familiarity with blogging and Web 2.0 functionalities. Digital audio editing experience.

**To Apply:** Visit [http://hostedjobs.openhire.com/epostings/submit.cfm?fuseaction=app.dspjob&jobid=216397&company\\_id=15859&jobboardid=105](http://hostedjobs.openhire.com/epostings/submit.cfm?fuseaction=app.dspjob&jobid=216397&company_id=15859&jobboardid=105). **When applying, mention you saw this opening listed at JournalismJobs.com.**

### **[International Broadcaster \(Radio/Internet\) – DEU-09-213](#)**

**NJC Posted:** December 7, 2009

**Company:** Voice of America

**Description:** The Voice of America is a component of the Broadcasting Board of Governors.

The VOA broadcasts news and information to millions throughout the world in more than 40 languages, via radio, television and the Internet. Our diverse, multicultural and dedicated professionals staff correspondent bureaus, transmission stations and marketing offices around the world in addition to our main offices in Washington, D.C. The incumbent is an International Broadcaster in the English Radio Branch of the English Division of the Voice of America. The incumbent is a reporter/host of news and information programming that is targeted to a specific region of the world. Duties include writing online and radio material, setting up and conducting interviews and selecting and voicing programs in an appealing and appropriate style.

**Compensation:** The Broadcasting Board of Governors offers competitive salaries, stable employment, excellent health and long-term care insurance programs, and eligibility for

generous U.S. Government pension benefits supplemented by an employer-matched 401k-like program.

**To Apply:** United States citizenship is required. Special government hiring procedures must be followed. Visit <http://www.usajobs.gov> and enter the vacancy announcement number or title for a copy of the official vacancy announcement that describes the application process and full details. BBG is an equal opportunity employer. **When applying, mention you saw this opening listed at JournalismJobs.com**

### **Copy Editor – SmartBrief**

**NJC Posted:** December 7, 2009

**Company:** SmartBrief, Inc.

**Description:** E Newspapers are still cutting jobs, and we're still hiring. SmartBrief is seeking copy editors as we look to continue the expansion of our editorial operations for our online business-news publications in 2010. What we're looking for: Someone who loves editing and who thrives in a fast-paced, deadline-intensive, daily-newsroom-style work environment. Someone who knows when to give ground on a potential issue and when to keep pushing beyond the first couple of "I think it's fine" responses. Preferably someone who has worked as a slot on a daily newspaper's copy desk, or maybe just been on the track to work in that role. Our briefs summarize the top stories of the day for 3 million subscribers across dozens of topic areas, and our copy editors read for content, clarity, AP style and grammar while working under tight deadlines. The pace is comparable to that of a midsize metro newspaper copy desk, and with briefs going out all day, the deadlines have some similarities to wire service operations. Our copy editors work daytime hours, weekdays only, and telecommuting is an option. Selected applicants will be required to take a timed editing test.

**Required skills & experience:** • At least two years of experience as a journalist, including demonstrated copy-editing experience. Slot experience at a daily newspaper is preferred. • Strong knowledge of AP style. • Ability to edit quickly and accurately on deadline. • Facility for using online publishing and communication tools. • Ability to work independently – including, for telecommuters, the ability to troubleshoot and deal with technical issues. • Strong interpersonal and communications skills.

**To Apply:** Please e-mail resumes to [jobs@smartbrief.com](mailto:jobs@smartbrief.com). Place the following in the subject line: SmartBrief Copy Editor - JJ

### **Copy Editor – Environment & Energy Publishing**

**NJC Posted:** December 7, 2009

**Company:** Environment & Energy Publishing, LLC

**Description:** E&E Publishing seeks a skilled copy editor and Web designer for our online publications. Must be able to edit for style and accuracy on tight deadlines. Excellent knowledge of AP style is a must, as is a proven ability to clean up complicated copy. A minimum of two years of copy editing experience is preferred. A background in energy and environmental issues is a plus. This position will start work at 6 a.m., and telecommuting is possible. About us: E&E Publishing is a 55-person news organization. We publish four dailies and one weekly publication, all focused on energy and environmental issues, for a top-tier, nationwide audience that pays a premium for access to our information services. We also produce a daily video webcast from our in-house studios. In addition to a competitive

salary, we provide a 401(k) plan, Metro passes, good health/dental and a fun, fast-paced work environment at a great Capitol Hill location.

**To Apply:** Contact Amy Carlile at acarlile@eenews.net. Send a cover letter explaining your qualifications for this job and a resume. No phone calls.

### **Energy Reporter – Environment & Energy Publishing**

**NJC Posted:** December 7, 2009

**Company:** Environment & Energy Publishing, LLC

**Description:** Greenwire and Environment & Energy Daily are looking for an experienced, enterprising reporter to be our lead energy writer. This reporter will set a pace in coverage of policy battles on Capitol Hill and the Obama administration, track trends in energy businesses and provide perspective on breaking news. Experience covering energy issues and Congress a must. This is NOT an entry-level position.

**About us:** At E&E Publishing, we pride ourselves on providing coverage that's multidimensional, unbiased and indispensable -- and delivering the goods several times a day. E&E's emphasis on hard news has made it vital to decision-makers who track environment and energy issues. And as those issues have risen in importance globally, the number of subscribers willing to pay a premium for our publications has boomed. We offer our employees a competitive salary, a 401(k) plan, Metro passes, good health/dental and a fun, fast-paced work environment at a great Capitol Hill location.

**To Apply:** Contact Dan Berman at dberman@eenews.net. No phone calls, please.

### **Financial Services Reporter – CQ/Roll Call**

**NJC Posted:** December 7, 2009

**Company:** CQ-Roll Call Group

**Description:** CQ-Roll Call is seeking a reporter to cover issues related to finance and banking as those two sectors of the economy face unprecedented challenges and undergo fundamental change. The successful candidate will closely follow legislation affecting the financial services industry, including banking, the credit markets, Wall Street and a major overhaul of regulations governing these sectors. We are looking for a seasoned, enterprising reporter who is eager to break news, comfortable handling complex financial issues and understands how markets function. Experience covering Congress is also preferred. We are seeking a reporter who can produce copy with both sweep and depth for CQ.com, CQ Today and CQ Weekly.

**To Apply:** Send resume and cover letter to jobs@cq.com, with the words "Finance Reporter" in the subject line. EOE. No phone calls please.

### **Staff Writer – Congress.org**

**NJC Posted:** December 7, 2009

**Company:** CQ-Roll Call Group

**Description:** Congress.org, a newly relaunched news and citizens advocacy Web site run by the CQ-Roll Call Group, is seeking a staff writer to report and write about issues pending in Congress. The ideal candidate is an energetic self-starter who can explain complex subjects in plain English. He or she will contribute to a daily blog and write features. The successful applicant will have a thorough understanding of Congress, be a good conceptual thinker and write with an engaging voice. Excellent salary and benefits.

**To Apply:** Send or fax resume with cover letter, clips or links and salary expectations to: Roll Call Inc., Attn: HR Dept., 50 F Street, NW, 7th Floor, Washington, DC 20001 or fax: 202/824-0475 or e-mail [hr@rollcall.com](mailto:hr@rollcall.com). No phone calls please. EOE.

### **Associate Editor – Gallup.com**

**NJC Posted:** November 3, 2009

**Company:** Gallup.com

**Description:** Gallup.com reports empirical evidence to leaders and decision makers worldwide about how the world's 6 billion citizens think and behave. Combining 70 years of experience with global reach, Gallup.com provides unique, unrivaled insight into the political, economic, and social issues of the moment. Gallup Daily and global tracking make Gallup.com a must-read for audiences that need the most accurate and up-to-date information on the thoughts of people around the world. This person will help to execute all aspects of Gallup.com content, with specific focus on the growing area of well-being. Specifically, this person will be responsible for:

- Generating ideas for stories and additional online content
- Reviewing and editing stories in the well-being area
- Understanding and highlighting data nuggets that can be turned into standalone graphs/interactives
- Identifying and reaching out to potential audiences for well-being content
- Orchestrating several work streams simultaneously
- Working with the managing news editor to ensure an overall robust story schedule for Gallup.com
- Managing the Gallup.com home page and editorial schedule in the absence of managing news editor
- Partnering with technical project managers to translate editorial goals into technology enhancements
- Overseeing video content for the site
- Leading social media and other efforts to grow the Gallup.com audience

**To Apply:** <https://gallup.taleo.net/careersection/2/jobdetail.ftl?lang=en&job=22480&src=JB-10740>

### **Print & Online Reporters – Inside Washington**

**NJC Posted:** December 7, 2009

**Company:** Inside Washington Publishers

**Description:** Leading Washington news-gathering organization seeks reporters for newsletter and online positions. Our award-winning products -- 20 newsletters, nine online news services, and an array of new-media products -- cover the federal policy process for professionals who need to know. We entertain responses from two types of professionals -- those who want to join our team of investigative reporters and those whose current interest is centered in new-media activities.

- Our editorial team of enterprise reporters has a worldwide reputation for accurate, in-depth, behind-the-scenes reporting, singularly focused on breaking the big story for policy professionals who depend on us for the "inside" word.
- Our robust new-media operation extends the value and scope of our content through blogs and e-mail products, suited for energetic less-experienced reporters interested in

finding the real news hidden in the massive amount of information that moves around official Washington. We welcome experience but do not require it. If you are looking for your next reporting challenge or your first reporting opportunity, contact us.

**To Apply:** E-mail to [jobs09@iwpnews.com](mailto:jobs09@iwpnews.com). Describe your interest, background and career goals.

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### **Journalist/Writer/Reporter**

**NJC Posted:** November 4, 2009

**Company:** Track180.com

**Description:** Journalist wanted for a multimedia web news organization. We need people to dig deep into a story and present a voice from all angles. You are tired of commercial news and want to breathe fresh air into in-depth news reporting. The typical requirements need to be met: solid journalism skills, aggressive reporting, and excellent writing skills (should've won the Pulitzer last year)... We will be tracking news stories that help readers gather the evidence to make informed decisions. By empowering people with the facts, we can start to encourage solution based thinking.

**To Apply:** [http://www.track180.com/job\\_posting.aspx?ID=13](http://www.track180.com/job_posting.aspx?ID=13)

### **News Analyst/Editor**

**NJC Posted:** October 1, 2009

**Company:** BulletinNews

**Description:** BulletinNews analysts are at the cutting edge of the modern information world.

Each morning, the nation's top executives in the government and corporate sectors start their day with a news analysis briefing provided by BulletinNews. In order to do this job well, you must have excellent analytical skills, writing and editing ability, and experience in either government or corporate headquarters. The ability to work very early morning hours is a must. If you love news, thrive under deadlines, and want to have a direct impact on important decision makers, BulletinNews is the place for you. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex or national origin.

**To Apply:** If you want the opportunity to brief the nation's decision makers, please fax your resume to 703-674-1048 or email us at [Resumes@BulletinNews.com](mailto:Resumes@BulletinNews.com)

## **Production/New Media**

### **Editorial/Product Manager**

**NJC Posted:** December 7, 2009

**Company:** National Public Radio

**Description:** NPR's Digital Media Division seeks an Editorial/Product Manager to bring 12 topical niche Web sites to life with a team of bloggers, developers, designers, and participating radio and TV stations as part of a project that is designed to demonstrate that stations can build journalistic authority and convene an online audience around coverage of local topics or beats. This position is responsible for working with partners to define editorial

and product focus; recruit and coach bloggers; establish, track, report, and improve performance metrics; and, share lessons-learned across the public media system. The ideal candidate has a passion for local news, for disruptive technologies and unbounded curiosity for how news, technology, and people come together. This candidate has a combination of online editorial experience and online product development experience, preferably with a media company. The candidate has experience with blogging and social media, and building an online audience around topical areas of interest; a background in rapid prototyping and product development; and familiarity with site analytics tools and analysis. Minimum 5+ years relevant online work experience and at least 3+ years with an online media organization. Reports to the Program Director.

**To Apply:** Please apply at [www.npr.org](http://www.npr.org) and be sure to include Job Code JJ1021000006TFNA.

### **Digital Investigative Reporter**

NJC Posted: December 10, 2009

**Company:** ABCnews.com – Disney ABC Television Group

**Description:** The ABC Investigative Team with The Brian Ross unit has an opening in our Washington DC News Bureau for AN INVESTIGATIVE DIGITAL REPORTER for the "The Blotter", the daily investigative page of ABCNews.com. Qualified candidates must have at least 5 years of reporting and writing experience at a daily national or major metropolitan newspaper or web outlet, with a background in investigative reporting. Must be well sourced, a self-starter and strong writer, capable of producing several stories a week.

#### **BASIC REQUIREMENTS**

Education: BA

Work Experience: 5-7 Years

Non-Technical Skills: Well sourced in Washington DC ; strong fast writing and investigative reporting experience

#### **PREFERRED QUALIFICATIONS**

Education: MA

Work Experience: 10+ Years

Non-Technical Skills: Well sourced in Washington DC ; strong fast writing and investigative reporting experience

**To Apply:** Please apply online by visiting [www.disneyabcjobs.com](http://www.disneyabcjobs.com) and searching for Req ID 212103.

### **Associate, Web and Media, Pew Health Group**

NJC Posted: November 4, 2009

**Company:** Pew Charitable Trust

**Description:** The Web/Media associate is a member of the Pew Health Group and reports to the manager for Web and Media. This staff member is responsible for the content of the division's individual campaign sites including text, photos and enhancements. Additionally, this individual works closely with new and existing operating projects [Trusts Operated Projects (TOP's)] as they integrate online communications in their plans. The associate will need to develop extensive institutional knowledge of the Trusts and its project initiatives to enable him/her to perform such duties as updating content, linking to appropriate related information and responding to changing conditions as required. This individual will also

manage Web-related products and advise Pew staff, operating project staff and grantee partners on incorporating electronic communications techniques into their work.

**To Apply:** <http://jobs-pct.icims.com/jobs/1950/job>

## **Graphic Designer - Magazine**

**NJC Posted:** November 4, 2009

**Company:** Leading Regional Luxury Lifestyle Publication

**Description:** Responsible for creating page layouts and design features on deadline, working in Photoshop to color correct photos, managing freelancers and interns to balance workload, prepping files for print and transmitting files to printer, assisting in file upload and website maintenance. The ideal candidate has working knowledge of Photoshop, InDesign CS2, Illustrator, and Acrobat on a Mac platform as well as experience with web content management systems. Must have previous experience designing for a publication, good language skills, ability to work quickly and creatively on deadline and an interest in fashion, lifestyle, travel and society content. A good sense of humor is a must! Need to be able to work out of our office in Kalorama (telecommuting is not a possibility) and be flexible with hours. Our deadlines often change at the last minute and we need someone who can go with the flow and pitch in when needed. Some late nights and weekends will be required.

**To Apply:** Applicants should send cover letter, resume, hours of availability, salary requirements and 5 samples of work (in PDF form) to the art director at [magazinehrcontact@gmail.com](mailto:magazinehrcontact@gmail.com). Please put GRAPHIC DESIGNER in the subject title of your email.

## **Junior Web Developer**

**NJC Posted:** December 10, 2009

**Company:** Kiplinger's Personal Finance Magazine

**Candidate Must Have:**

- a commitment to web standards, interoperability, SEO
- visual and interactive design knowledge
- the ability to design and layout templates with special attention to browser compatibility
- the capability to transform business requirements and comps into simple and clean, standards compliant semantic markup (very strong xhtml, css and javascript skills)
- willingness to handle both large projects and small tasks as needed
- ability to multi-task and manage several projects at once
- excellent communication skills

**Technical Skills Required: (knowledge/proficient use of programs/technologies)**

- CSS
- JavaScript
- Flash/ActionScript 3
- HTML/XHTML/XML
- PHP 5
- MySQL

**Knowledge and/or experience of these programs a plus:**

Beneficial knowledge and/or experience:

- Yahoo! User Interface Library

- Content publishing systems
- Consumer web sites

**Additional Requirements:** Work requires a 4-year college degree in a computer related discipline, equivalent technical training and/or work experience with an emphasis on front end development. 1 to 3 years experience required working on front end solutions for commercial websites.

**To Apply:** Send resume with cover letter to: Human Resources Department, Kiplinger's Personal Finance, 1729 H Street, NW, Washington, DC 20006  
human.resources@kiplinger.com  
Fax: 202-496-1817

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